

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

16 APR -4 A7:36

TO: Chief Procurement Officer

FROM: Aloha Stadium
Name of Requesting Department

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 14 February, 2016	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
On Sunday 14 February, 2016 at about 11:00 AM an 8" Watermain owned by Aloha Stadium broke and started flooding the Southeast bridge storage area.

4. Vendor/Contractor/Service Provider Name: Nan Inc., 636 Laumaka Street, Honolulu, HI 96819	5. Amount of Request: \$ 15,000.00
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Excavation and location of Break. Cut away broken pipe and splice new section in. Refill watersystem at south end of stadiu.
Backfill excavated hole

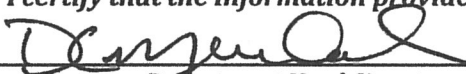
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Contractor is renting space on our site. They are a utility contractor doing work for HART. They have the material, equipment, and expertise to do the work. They were available to perform the work immediately on a Sunday afternoon and evening.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Charles Vitale, PE	DAGS/Aloha Stadium	483-2762	charles.vitale@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.*


Department Head Signature

MAR 30 2016
Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

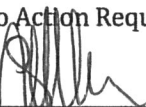
Approval is granted based on the department's determination that immediate action was necessary to locate and repair the 8" water main owned by Aloha Stadium to prepare the stadium for the Great Aloha Run and restore water service to the offices located at the south end of the stadium. The award is required to be posted on the Awards Reporting System. Copies of the award posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Kevin Takaesu at 586-0568 or kevin.s.takaesu@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer Signature

4/21/16
Date